



# Scouts

## The Winterbornes

### ANNUAL GENERAL MEETING

For the year: 1st April 2022 - 31st March 2023

**9th June 2023** (*Bingo event starts from 6pm AGM after 2nd game*)

Winterborne Whitechurch Village Hall, Winterbourne Whitechurch, Blandford, Dorset.

# AGENDA

**1. Introduction and welcome**

**2. Apologies for absence**

**3. To approve the minutes of the Annual General Meeting held on 1st July 2022**

**4. Governance topics**

- a) Adopt the model constitution from Policy, Organisation and Rules
- b) Note the Group's financial year
- c) Agree the number of members that may be elected to the Trustee Board
- d) Agree the quorum for each of the Group Scout Council (including this AGM), meetings of the Group Trustee Board, meetings of any sub-committees

**5. Review of the previous year**

- a) The Group Scout Leader's review of Scouting in The Winterbornes Scout Group.
- b) To receive and consider the Annual Report of the Group Trustee Board including the annual Statement of the Accounts

**6. Making appointments**

- a) To approve the Group Scout Leader's nomination of the Group Chair
- b) Election of the Group Secretary
- c) Election of the Group Treasurer
- d) Elections of members to the Group Trustee Board
- e) To approve the Group Scout Leader's nominations to the Group Trustee Board
- f) To appoint the Auditor

# Annual General Meeting

## 1. Welcome and introduction



### Sam Elliott Group Scout Leader

Joined the Group as a Beaver Leader in January 2018 and stepped into Group Scout Leader role in October 2019.

Sam manages and supports the Scout Group and its Leaders to ensure it runs effectively and that Scouting within the Group develops in accordance with the Policy, Organisation and Rules of The Scout Association.

### Richard Wilson Chair

Richard has been a committee member since April 2016 and stepped into the Chair role last year.

The Group Chair supports the Group Scout Leader and ensure the effective administration of the Scout Group.

### Nicola Lindley Treasurer

Joined as Treasurer for the Scout Group in September 2019.

Nicky is providing sound financial administration, support and information to the Trustee Board and Group in accordance with the Policy, Organisation and Rules of The Scout Association.

### Beverley Sheikh Secretary

Beverley has kindly answered our calls for help and offered to be our Secretary.

As Secretary Beverley will support the Group to ensure the smooth functioning and sound administration of the Scout Group in accordance with the Policy, Organisation and Rules of The Scout Association.



# We are transforming volunteering at Scouts to make it easier, more enjoyable and rewarding.

## We are introducing:

- ‘Our Volunteering Culture’
- A move to team-based volunteering
- ‘Executive Committees’ will now be called ‘Trustee Boards’, and there are changes to Trustees’ responsibilities

## Trustee Boards will focus on governance activities.

*Support activities (such as fundraising, premises management or administration) currently led by Executive Committees will move to other teams in the Group.*





## Why change?

- Every member of an Executive Committee already acts as a charity trustee. The renaming gives greater clarity on this.
- Making the change aligns with guidance from charity regulators and helps Trustee Boards meet their governance responsibilities as charity trustees.
- It also aims to help us recruit new volunteers by making roles and responsibilities easier to understand, and helping volunteers to get involved in a way that works for their skills, interests and availability.





## Trustee Tasks...

### **Manage money well**

- Have enough money for now and in the future.
- Have a budget in place.

### **Follow Scouts policies and relevant legislation**

- Follow POR, key policies (including safety and safeguarding), and charity regulations.
- Create Trustees Annual Report and Statement of Accounts, and get it checked by an appropriate person.
- Hold an Annual General Meeting (AGM).

### **Look after insurance and equipment**

### **Manage risks**

### **Help the charity to operate well, today and in the future**



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### **Look after insurance and equipment**

### **Manage risks**

### **Help the charity to operate well, today and in the future**



**If you would like to become a trustee of The Winterbornes Scout Group please email us before the Annual General Meeting**

[thewinterbornes@gmail.com](mailto:thewinterbornes@gmail.com)



## 2. Apologies for absence

## Annual General Meeting

### 3. To approve the minutes of the Annual General Meeting held on 1st July 2022



#### The Winterbornes' Scout Group

#### Minutes of AGM held Friday, July 1st 2022

**Present:** John Kerley (Chair) Samantha Elliott (GSL), Paul Andrews (Scout Section Leader), Karen King and Harry Spinks (Assistant Scout Leader) Denise Saunders (Cub Scout Section Leader), Nicola Lindley (Scout Group Treasurer) Anna Way (Scout Group Secretary), Neill Wilson, Richard Wilson, Gerald Davies, Kirsty Young (Executive Committee members),

**1. John Kerley welcomed everyone to the meeting.**

**2. Apologies for absence:** There were no apologies for absence

**3. Approval of the minutes from the previous AGM:** Approved and signed by John Kerley.

#### 4. Executive Reports

- **Chairperson – John Kerley**

As it was his last meeting as our Chair, John reflected on the achievements of the Group over his 3 years tenure including:

- Welcoming Milborne St Andrew Beavers and leaders to the new Winterbornes' Scouts Group
- Sam Elliott's appointment as GSL
- New Winterbournes' Scout Group branding including necker and badge
- Setting up our Group Storage facility at Whatcombe House
- Harry Spinks' appointment as Assistant Scout leader
- Commitment of the Executive Committee to continue meeting via Zoom throughout the Covid pandemic
- Determination to continue scouting in different ways throughout the COVID pandemic
- To finish, John thanked the members of the Executive Committee for their support and dedication to the Group and the Section Leaders for their continued commitment and enthusiasm.

- **Treasurer – Approval of the Annual Accounts to year end 31<sup>st</sup> March 2022.**

Nicola Lindley presented the annual accounts (See attached reports).

As there were no questions, John thanked Nicola for her work and Colin Westbrook, who audited them.

Adoption of accounts proposed by Richard Wilson and seconded by Kirsty Young

- **Group Scout Leader – Sam Elliott**

See attached reports

- **Section Reports**

See attached reports

#### 5. Election of the executive

- **Chairman** - Richard Wilson : Nominated by Karen King and seconded by Jo Mullett
- **Treasurer** - Nicola Lindley : Nominated by Richard Wilson and seconded by Kirsty Young
- **Secretary** - Anna Way : Nominated by Richard Wilson and seconded by Stuart Davis
- **Committee** - Kirsty Young and Gerald Davies agreed to stay on the Committee for another year. Stuart Davies agreed to join the Committee, proposed by Anna Way and seconded by Nicola Lindley.

#### 6. General Business:

- John Kerley was thanked for his support to our group over the last 3 years
- On behalf of the District, John Kerley thanked Sam and Kevin Elliott for their additional commitment to the Winterbornes' Scouts as well as their active roles within the Blandford Scout group.
- Anna Way thanked Tesco for the kind donation of the rolls for the BBQ.

**The meeting closed at 7.16 pm.**

**This part of the meeting is a necessary part to make sure that the charity's foundations are in good order.**

**4a. To adopt the model constitution from Policy, Organisation and Rules**

In line with the recommendation from Scout Headquarters. We propose to adopt the model constitution from Chapter 5 of Policy, Organisation and Rules. This is available for review and inspection prior to this meeting [LINK](#), and paper copies can be supplied just us [email](#) and we will bring along.

**4b. Note the Group's financial year**

Our charity's financial year is 1st April 2022 to 31st March 2023.

**4c. Agree the number of members that may be elected to the Trustee Board**

The Group Scout Council must agree at its AGM the number of people that can be elected to the Trustee Board. The recommendation from the outgoing Trustee Board is that 8 people can be elected.

**4d. Agree the quorum for each of the Group Scout Council (including this AGM), meetings of the Group Trustee Board, meetings of any sub-committees**

The Group Scout Council must agree at its AGM the quorum for Trustee Board meetings, and any sub-committee meetings. The Charity Commission statement of good practice is that the Trustee Board quorum should be set at one third of Trustee Board members plus one and that the that the sub-committee quorum should be set at one third of Trustee Board members plus one. The recommendation from the outgoing Trustee Board is that the quorum should be set the Charity Commission good practice statement.

## 5. Review of the previous year



This has been a very busy year for the Group; Beavers, Cubs and Scouts alike.

Beavers have been crabbing at Poole and hiking with Charlton Marshall Beavers. There was a dinosaur themed sleepover, again with Charlton Marshall. A huge well done to the four Beavers who attended; it's never easy sleeping away from family at such a young age. As a result of this event a Beaver attained the Chief Scout Bronze Award. Further to all this The Colony visited Tesco and had a good time in the shop and behind the scenes. As part of the Disability Awareness badge work, a Dad visited the Beavers who asked some well considered questions.

Cubs have been working on many badges. This has taken them on a forest walk, joining with the Scouts to hone tent pitching skills and carrying out science experiments to name but a few activities. They made super bug hotels for the Fun In The Field event and had a successful skills night.

Scouts have been as busy as other members of the Group. They have been kayaking on the Stour and been on a night hike. There was an expedition to kayak along the river Wye. Seven scouts attended the RAE Awards, getting involved with shooting, team building and self defence. There was the fantastic opportunity to connect with Scouts worldwide on the JOTA-JOTI event.

The Group came together for the Blandford Yuletide Festival, Christmas Caroling at The Crown and subsequent party and barbecue, Remembrance Sunday and the Coronation Celebrations at Stickland. Beavers and Cubs dazzled everyone with the lanterns they had made at the Yuletide Festival while the Scouts made £177.50 selling raffle tickets. The Winterbornes represented The Scouts Association at three sites on Remembrance Sunday.

Well done to all the young people for their efforts this year in their work in getting the most from Scouting, developing skills and learning new ones.

All these events and activities could not have run if it were not for the enthusiasm, dedication and hard work of the leaders, occasional helpers and committee members. I thank them all for all they do to make The Winterbornes a successful and dynamic Group. Thanks must also go to parents and carers who make sure that their young people are there on the night, ready to join in.

If you think you would like to join The Winterbornes, in any capacity, please speak to one of the committee or leaders. Thank you.









It's been a full year of face-to-face Scouting since Covid in 2020 and we have achieved so much.

Our first Group event was taking part in North Dorset District St George's Parade 2022 in Shaftesbury, it was a beautiful afternoon and our new section flags enjoyed their first outing, they looked amazing! Also in April, the North Dorset District Explorer Leader invested Philip as an Explorer Scout Young Leader who helps in our Scout section. Our first 'The Winterbornes Scout Group' Summer camp was held in Ferny Crofts in the New Forest last August. Our Cubs and Scouts climbed a tower, had a go at crazy golf, go karts and rifle shooting, plus making and cooking fruit cobbles on an open fire and finished with a huge zip wire challenge. An unplanned film event organised by the site was a highlight - our Scouts joined many other Scouts from across the Country, to watch Madagascar with slushies and popcorn! For Remembrance we had Scouts join their communities in either Milborne St Andrew, Winterborne Whitechurch or Winterborne Stickland. At Christmas the Group came together with the local community at The Crown in Winterborne Stickland where we enjoyed carol singing. A big thank you to Sam Ryall for playing the accordion and encouraging our young people to join in. We then all walked to the Sports club for disco, games, refreshments and finishing off with our raffle. We thank everyone who donated or bought tickets for our annual Christmas raffle, we raised £640.



In May we had some volunteers support the car park Marshalls for Bryanston School Fair, who in thanks donated £200 to our Scout Group. We also supported the Winterborne Whitechurch 'Fun In The Field' event again this year and for the first time also joined the Blandford Yuletide Festival lantern parade.





We have sorted our camp stores and have it all categorised and valued for insurance purposes. During the year we had positive articles appear in the New Blackmore Vale and Valley Views showing what our Scout group have been doing. Thank you to all the families that responded to the 'Gift Aid' requests to consent or decline the declaration, doing this means we can claim back 25p of every £1 we receive in Subs payments. This and other fundraising is extremely good for us as we can use it to pay for our large headquarters capitation bill (includes insurance etc..) each year without requesting this from families. If you haven't already, do ask a leader or myself to send a declaration email to you. If you, or anyone you know, can help us in anyway with applying for grants or fundraising please do come to our next committee meeting for a chat or email me anytime.

In November we had some leaders attend the North Dorset District Scouts AGM in Sturminster Newton where new Assistant District Commissioners for Beavers and Cubs were appointed and the Scout section ADC is continuing her role. This is great news for each section as it should hopefully bring lots of new joint adventures with other colonies, packs, troops within our District and County. If an opportunity does come around in the year(s) ahead do try and encourage your young people to take part as it will be so much fun, plus Scouting is one big family and it's nice to recognise and enjoy that.

Many of our Leaders have been presented awards from our District team this year; Award for Merit to Denise Saunders (Cub Leader) and Sue Mullett (Beaver Leader); Chief Scout's Commendation for Good Service to Harry Spinks (Scout Assistant Leader), Kevin Elliott (Cub Assistant Leader), Paul Andrews (Scout Leader) and Richard Wilson (Chair) plus Chief Scout's 5 Year Service Award to Anna Way (Committee member).

We are looking forward to Group Summer Camp in August at ~~Braggers~~ Huish Woods in Somerset and after some years away we are also looking forward to supporting this years' Milton Abbas Street Fair.





## Beaver Scout Colony Report

- Made Animal Houses
- Badger & Wildlife Night Watch - Old Henley Farm
- Inventing machines - for Skills badge
- Water safety code, dangers in the home and fire safety
- Walk with Charlton Marshall Beavers – from at Marcia's Farm, Spetisbury to St Mary the Virgin, Tarrant Crawford
- Crabbing - Poole Quay
- Cycling badge
- Exploring America
- Money Skills Badge – with a trip to Tesco to look at how much things cost and bought what we could with £1 each and donated it to the Food Banks
- Messy Week & Rainbow Flowers - Experiment Badge
- Disability Awareness Badge
- Sparklers – plus fire safety
- Blandford Yuletide Festival Lantern parade
- Festive Film Night & Group Christmas Party
- Made Musical Instruments and completed Musician Stage 1 Badge
- Tried some International Foods and looked at other countries and their flags
- Made pancakes
- Dinosaur Sleepover – with Blandford and Charlton Marshall Beavers, in Blandford
- Tea Party for Someone Special – decorated cakes and table and served tea
- Wildlife Bingo



**Chestnut and Mike are new members of our Beaver Colony.**

Mike Mullett (aka Chestnut) volunteered in Scouting and also actively helped with Community events in Milborne St Andrew. Last year we were donated money from The Milborne Street Fair Committee in Mike's Memory.

We wanted to spend it on something that would benefit the Beaver Scouts but also remember Mike and his dedication and love for Scouting. We thought two 'build-a-bears' were perfect as they can be taken on adventures, for many years to come, with our Beavers and provide comfort and smiles at events, camps and sleepovers. Sue (Mike's wife) and Jo (one of Mike's daughters) made them with LOTS OF LOVE... and even a beating heart!

BEAVERS



**Chief Scout  
Bronze Awards**

George B



Annual General Meeting  
**Cub Scout Pack Report**



- **Scavenger Hunt**
- **Wide Games at Badbury Rings**
- **Backwards Cooking Badge** - at Whatcombe Estate
- **Navigator Badge** - map reading activities, in and around the village.
- **Walk to the forest** - journey stick/ shelter building scavenger hunt
- **Skills night** - making pancakes, peeling a carrot, ironing a necker and changing a light bulb
- **Fire Safety**
- **Pitching Tents at Whatcombe Estate** – preparing for summer camp
- **Bug hotel making** – for event in Winterborne Whitechurch
- **Road safety**
- **Bring a friend session**
- **Poppy crafts** – for remembrance
- **Making conker creatures**
- **lantern making** – for Blandford Yuletide festival
- **Christmas games night & Group Christmas Party**
- **Squirrels appreciation**
- **Chinese & Burns night**
- **Made Pancakes**
- **Bought in their collections** – for the collector badge
- **Joined with Beavers for British science week**
- **Made a gift for someone special**



## Chief Scout Silver Awards

Ruby B	Henry G
Luke B	Thomas L
Louis M	Eva D
Eloise L	Ben S
Hector T	

cubs



## Scout Troop Report



**Expedition Camp took place on Friday 8th July - Sunday 10th July on the River Wye in Monmouthshire.**

Starting point was the rowing club at Ross on Wye where the scouts pitched their camp and prepared an evening meal.

On Saturday they set off along the river Wye in Canadian canoes stopping for lunch and then finished for the day at Biblins campsite just downstream of Symonds Yat. Approximately 15 miles of paddling. Here they pitched camp again and prepared their evening meal.

Sunday morning scouts completed the final part of their journey paddling back up to the rapids at Symonds Yat (stopping at the bottom to do it again, again and again) and then on to the finish point at Monmouth rowing club. (approximately 8 miles of paddling)

- **Pioneering**
- **Orienteering** - to find clues to Easter "Treasure"
- **Warhammer sessions**
- **Ballisters**
- **First Aid**
- **Survival Skills - Cooking** on fire at Whatcombe
- **Survival Skills - Shelters**
- **Hike** - around Winterborne Stickland
- **Pitching Tents**
- **Kayaking** - Stour Valley Canoe Club
- **Bug hotel** – for the event in Winterborne Whitechurch
- **Made wax burners**
- **Took part in Jota/Joti** – talking to Scouts in Guernsey, Faroe islands and the Ivory coast
- **Patrol Leader's Evening**
- **Map reading/ compass skills** in preparation for a night hike
- **Astronomy Badge** - led by Phillip our Young Leader
- **Blandford Yuletide Festival and Group Christmas Party**
- **Creating Knot Boards**
- **Climbing** – at Queen Elizabeth Leisure Centre, Wimborne
- **Air rifle target shooting** at Sturminster Newton scout hut
- **Scuba Diving** - at Queen Elizabeth Leisure Centre, Wimborne
- **Skills Challenge Session**




**Chief Scout  
Gold Awards**


Edward W  
Brooke H

scouts



THE WINTERBORNES SCOUT GROUP  
INCOME AND EXPENDITURE FOR THE PERIOD 1<sup>ST</sup> APRIL 2022 TO 31<sup>ST</sup> MARCH 2023

	2022-2023	2021-2022
<b>Income</b>		
Events	3,001.29	1,375.89
Group	1,072.63	1,126.97
Meetings	3,620.81	3,256.77
<b>Expense</b>		
Events	3,893.10	440.23
Group	716.56	982.69
Meetings	6,611.48	1,178.78
<b>Account balances</b>		
THE WINTERBORNES SCOUT GROUP	1,013.30	4,539.71
<b>Summary</b>		
Account balance brought forward	4,539.71	1,381.78
Total income	7,694.73	5,759.63
Total expenditure	11,221.14	2,601.70
Net income	-3,526.41	3,157.93
Account balance carried forward	1,013.30	4,539.71
<b>Notes</b>		
The above accounts in electronic form with attached invoices and receipts have been provided to me, by The Winterbournes Scout Group and they are in accordance therewith.		
Colin Westbrook Independent Examiner		Dated 15-May-23
<b>Observations</b>	Meetings Expenditure Capitation for 2023/4 £2,020.00 and 2022/3 £2,537.25 are included in these accounts. GoCardless and OSM charges on income are not included in these accounts a total of £182.87.	

INCOME AND EXPENDITURE ACCOUNTS			
Independent Examiner's Report			
Report to the trustees/ members of	THE WINTERBORNES SCOUT GROUP		
On accounts for the year ended	31 <sup>ST</sup> March 2022	Charity no	N/A
<b>Respective responsibilities of trustees and examiner</b>	The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to: <ul style="list-style-type: none"><li>Examine the accounts under section 145 of the Charities Act,</li><li>Follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and</li><li>State whether particular matters have come to my attention.</li></ul>		
<b>Basis of independent examiner's statement</b>	My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.		
<b>Independent examiner's statement</b>	In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect: <ul style="list-style-type: none"><li>Accounting records were not kept in accordance with section 130 of the Charities Act or</li></ul> The accounts do not accord with the accounting records. I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.		
Signed:		Date:	15 <sup>th</sup> May 2023
Name:	Colin Westbrook GSL St Mary Gillingham Scout Group		
Address:	The Cedars, Bay Lane, Gillingham, Dorset SP8 4ER		



**What an incredible year we have had this year in Scouting as I am sure your children have told you.**

The generous donation from the Stickland Solar Fund made in the last financial year 2021-2022 meant we were able to subsidise a few activities for our Scout section – Climbing, Scuba Diving and the Expedition to the River Wye.

Also, the donation from the Milborne St Andrew Fair in memory of Mike Mullett was also spent on two lovely new bears for the Beavers to take on lots of adventures.

Thank you to the volunteers that helped with car parking duties at Bryanston Fair last year, they donated £200 to our Scout Group. Unfortunately, no volunteers came forward to help with the 2023 event, so we do need to look at other fundraising opportunities this coming year.

The Christmas Raffle raised £644.44, thank you to everyone who sold tickets and donated prizes. Special thanks to Winterborne Stickland Sports Pavilion for the use of their hall to host the event and Anna Way for purchasing the Hot Dogs and refreshments.

Thank you to Milborne St Andrew Sports Pavilion for keeping their hall hire costs so low for us last year. This has really helped us to be able to build up the members of the Beaver Colony. Dunbury School and Winterborne Stickland Sports Pavilion have agreed to lower their hire costs for a while from the next financial year.

Another thank you to the volunteers who came sorted our stores out, the Quartermaster from Blandford Scout Group labelled everything, and it is all itemised on OSM now. This meant that Anna Way could arrange the Insurance Cover for all our equipment stored at Whatcombe Estate.

Our auditor did express his concerns over our expenditure being more than income. It hasn't helped that we have paid two lots of capitation in the same financial year (2021 invoice was paid after March 2022) and we did spend the Scout section has spent the Solar Fund donation (agreed by Trustees). Although we have arranged some lower hall hire charges, they won't be staying low for long and with the increase in our Capitation bill and all badges going up by 5p the Trustees have agreed that we will need to increase our subs from September 2023 from £35 a term to £40. If anyone would prefer to pay monthly, we can probably help, just have a chat with Nicky or Sam.

Can I personally thank all parents / carers for your prompt payment of subs which enables us to meet our bills for hall hire and insurances.

I have available should anyone wish to see a full breakdown of how each section has spent their money this financial year and how our fundraising and donations have benefitted your children.

I ask that you take a moment to look at the audited accounts and if you have any questions please ask.

## 6. Making appointments

**Thank you!**

Your support at the AGM and  
throughout the year is really appreciated